

June 23, 2005

MUNI # 41032
DAVID MILNE, CLERK
TOWN OF PORTLAND
30794 STATE RD 27
CASHTON WI 54619

Dear Municipal Official:

We have reviewed your ordinance for the municipal adoption of the Uniform Dwelling Code (UDC) and found it acceptable.

It is our understanding that you will begin enforcement on July 20, 2005 using Vince Schmitz as your certified inspector. [Note that we have adjusted your intended enforcement date ahead to provide at least 30 days notice to us as required by s. Comm 20.04(1)(b).] Inspections must always be performed by properly certified inspectors.

We recommend that you provide a copy of your ordinance and this letter to your authorized inspector(s).

Enclosed is an order form for purchasing forms and UDC seals, one of which must be assigned to each new dwelling. (Please note your municipality number above when completing the order form.) The yellow copy of the building permit application, on which the seal number is indicated, must be forwarded to us within 30 days of issuance.

By copy of this letter, we are informing our state-contracted inspection agency that has been enforcing the UDC in your municipality that their services will no longer be required. Unless you and the agency otherwise reach agreement, they will be responsible for completing the inspections of any dwelling for up to two years after when they issued it a permit.

By copy of this letter, we are also informing your county so that they may forward this information to their land use, zoning and sanitary permit staff, who may refer potential UDC building permit applicants to the proper party.

Feel free to contact me if you have any questions.

Sincerely,

Duane Hubeler
UDC Consultant
Tel. (608)266-1390

ENCL.

cc:

CHRIS WILLIAMS
MONROE COUNTY
202 S K ST -RM 1
SPARTA WI 54656

GENERAL ENGINEERING CO INC
412 E SLIFER ST PO Box 340
PORTAGE WI 53901